



JUNIOR COACHING VENUE (Shrewsbury School)

Emergency evacuation procedures available on school notice board along with relevant contact numbers

Area	Identified Risk	Risk Control Measures / Mitigation of Risk	Further Action Req'd	Action by when?	Risk Rating
Outside Venue	Car Park	Parents are responsible for their children whilst outside of the squash building. If coaches are aware of anybody driving in a dangerous way in the car park they will raise this with the safe-guarding officer who will notify the school. People to take care of their surroundings	No		HIGH
Within Venue	Blocked Emergency Exits	Regular venue inspections. Encourage players to keep belongings tidily in the changing rooms and common areas	No		LOW
	Overcrowded, cluttered corridors and public areas – trips, falls etc	Regular venue inspections. Encourage players to keep belongings tidily in the changing rooms and common areas. Remove any items that may cause a hazard as soon as they are seen.	No		LOW
	Court seating area / lounge	Regular venue inspections. Only adults allowed behind the bar – signage in place and adult on duty in area. Glasses to be kept well behind the squash viewing area	No		LOW
	Loose cables/wires/fixtures and fittings	Regular venue inspections. Coaches to notify the school if any hazard is identified. All equipment installed and secured correctly.	No		LOW
	Theft of Personal Property	Promote good housekeeping. Encourage players to not bring valuables or to give to parents / carers for safe keeping. All persons to remain vigilant regarding personal security in busy areas.	No		LOW
	Venue Fire	Effective venue maintenance programme. Promote good housekeeping and make people aware of procedures detailed on notice board.	No		LOW
Coaching	On-court accidents – trips, falls, collisions etc	Regular court inspections for any physical issues. Promotion of good court etiquette by coaches to students. All coaches First Aider trained in case of any accidents. Mandatory eye protection for all junior players.	No		MEDIUM
	Medical Emergencies	Coaches are First Aider trained. Facilities team have first aid training and should be contacted in case of emergency. First Aid kits fully available. Availability of emergency contact details and procedures on notice boards. Availability of defibrillator and trained operator – group training of defibrillator to be organised	YES	DH to confirm	LOW
	Safeguarding / Vulnerability of young people and adults	DBS enhanced disclosures for all appropriate/responsible personnel. Regular changing room inspections. Avoidance of situations where an adult is in an enclosed space with just one child or young person other than on a squash court where there are glass doors. Good supervision and awareness of children when they are in groups to safeguard against bullying	No		LOW